

Contract Extension for Parking Enforcement

Councillor Doug Pullen

Date: 7 April 2022
Agenda Item: N/A
Contact Officer: Kash Dhadwar
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Key Decision? YES
Local Ward Members N/A



Cabinet Member Decision

1. Executive Summary

- 1.1 A joint procurement process was undertaken with Cannock Chase District Council in 2017. A contract was awarded to Stoke on Trent City Council for an initial period of 3 years with an option to extend for a further 3 years. This report seeks approval of the decision to extend the contract to 2023.
- 1.2 Cannock Chase District Council gave notice to Stoke on Trent City Council in February 2020 to extend the original contract until 2023. This gave us continuity of service; however we have not received a signed copy of the extension back from either party despite numerous attempts to gather. We are now seeking to put in place our own signed extension with Stoke on Trent City Council.

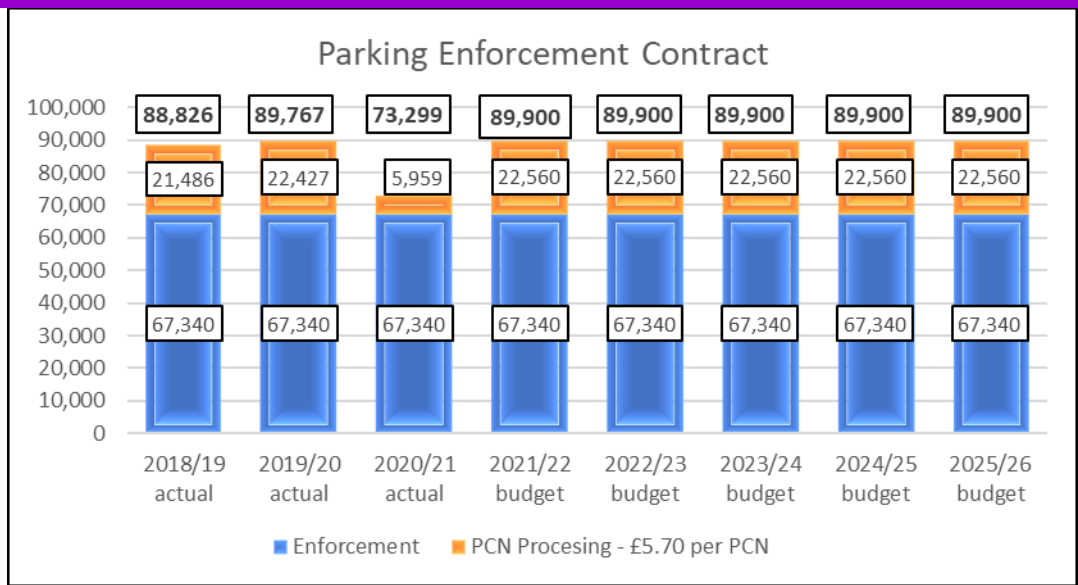
2. Recommendations

- 2.1 That the contract for Parking Enforcement with Stoke on Trent City Council is extended for a further 3 years ending in September 2023.

3. Background

- 3.1 A joint procurement process was undertaken with Cannock Chase District Council in 2017.
- 3.2 A contract was awarded to Stoke on Trent City Council for an initial period of 3 years with an option to extend for a further 3 years.

Alternative Options	1. Do Nothing – This will leave us at risk / uncompliant with regulations.
Consultation	Not applicable
Financial Implications	The spend for the previous three years and the approved budgets in the MTFS are shown below:



Approved by Section 151 Officer	Yes
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Legal Implications	The option to extend was included in the original procurement process and is therefore compliant with CPR's
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Approved by Monitoring Officer	Yes/no*
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Contribution to the Delivery of the Strategic Plan	1. Shape Place to: Keep it clean, green and safe
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Equality, Diversity and Human Rights Implications	1. Car park operators are required to make suitable provision for Blue Badge holders and to ensure that the dedicated spaces for those users are not abused
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Crime & Safety Issues	1. Uniformed patrols on car parks are assumed to have a deterrent effect on crime and disorder.
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Environmental Impact	None
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GDPR / Privacy Impact Assessment	None
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	Risk Description & Risk Owner	Original Score (RYG)	How We Manage It	Current Score (RYG)
A	IT failures (Kash Dhadwar)	Likelihood: Yellow Impact: Yellow Overall: Yellow	City of Stoke on Trent Council has robust IT security and resilience procedures	Likelihood: Green Impact: Yellow Overall: Green

B	Failure to comply with relevant legal requirements and codes of practice (Kash Dhadwar)	Likelihood: Yellow Impact: Yellow Overall: Yellow	City of Stoke on Trent Council is an experienced parking provider and complies with all relevant requirements	Likelihood: Green Impact: Yellow Overall: Green
C	Changing requirements on behalf of LDC (Kash Dhadwar)	Likelihood: Yellow Impact: Yellow Overall: Yellow	Options are built into the contract for the number of hours delivered to be flexed and City of Stoke on Trent Council has the capacity to provide additional enforcement hours if required.	Likelihood: Green Impact: Yellow Overall: Green
D	Failure to achieve the predicted cost offset from penalties (Kash Dhadwar)	Likelihood: Yellow Impact: Yellow Overall: Yellow	PCN numbers have remained constant for several years.	Likelihood: Green Impact: Yellow Overall: Green

	Background documents Cabinet Decision Notice – 5 th December 2017
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	Relevant web links None
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